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RECEIVED

Johnson Oil Company
1200 N Business 45
P. O. Box 3016
Corsicana TX 75151

SEP 21 2020

NAVARRO COUNTY
AUDITOR'S OFFICE

Invoice	INV005613
Date	9/18/2020
Page	1

Bill To:

NAVARRO COUNTY
300 w. 3rd STE 4
CORNICANA TX 75110

Ship To:

NAVARRO COUNTY
Precinct 1
Hwy 22
Corsicana TX

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.	
PCT 1	287				9/18/2020	6,079	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	MISC	Misc	\$0.00	\$650.00	\$650.00

Debit: 211-611-321
 Desc: 115 V Electric Pump
 PO#: NA
 Invoice#: INV005613
 Vendor#: 1326

[Handwritten Signature]

* FR 700 V 115 V ELECTRIC PUMP - DELIVERED TO PCT 1 BARN

Subtotal	\$650.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$650.00

9/21/2020

Navarrocouny.org Mail - PCT 1

1792



Patty Wells <pwells@navarrocounty.org>

PCT 1
1 message

RECEIVED

SEP 21 2020

Brandi Mrazek <johnsonoilfuel@gmail.com>
To: Patty Wells <pwells@navarrocounty.org>

Fri, Sep 18, 2020 at 3:43 PM

NAVARRO COUNTY
AUDITOR'S OFFICE

Patty-

On Sept 8th 2020, Matt from PCT 1 called in about the electric pump on the big fuel tank. We had to order it, so I am now just sending the invoice.

Does this need a PO number? _____

Thank You for your business!

Brandi Mrazek
Johnson Oil Company
903-872-6621 Office
903-872-7128 Fax

 NC PCT 1 ELEC PUMP INV#5613 9-18-20.pdf
28K

1793



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Jason [Signature]
Signature _____
[Signature]

Date 9/23/21